

# PURCHASE ORDER

**PO Number: 303-2-0297**

Requisition Number: 303-2-00621

**Order Date:** 10/25/2021

**Released**

**DUE TO COVID-19 AND TFC'S COMMITMENT TO TIMELY PAYMENT,  
PLEASE SUBMIT INVOICE ELECTRONICALLY TO:**

accounts payable@tfc.state.tx.us

**IF INVOICE IS MAILED, DELAYS MAY OCCUR.**

TEXAS FACILITIES COMMISSION

## FISCAL MANAGEMENT / ACCOUNTS PAYABLE

P.O. BOX 13047 Austin, Texas 78711-3047

### Delivery Location

Promontory Point  
4044 Promontory Point Dr.  
Attn: Dan Simms  
Austin, TX 78744

**Show numbers on all papers and packages**

## Referenced Source or Vendor

18106493234  
Cool Services, Inc.  
1804 Branch Mark Drive  
Austin, TX 78728  
Robert Gonzalez  
Phone:512-834-2005, Fax:  
Robert@coolservicesinc.com

Replace 5 Ton Split System in Room 231, File Room OAG.

Price Per Attached Quote #Q526639 Dated 10/07/2021.

TFC Contact:

**Description** Dan Simms  
512-680-9827

Work Inspection:

Services performed under this agreement are not considered complete for purposes of payment until TFC, or its authorized designee, inspects and accepts the work performed by the vendor.

## Line Items

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
Replace the spit system in room 231.	1	Job	\$7,745.82	10/14/2021	1/28/2022	\$7,745.82
<ul style="list-style-type: none"> <li>•Isolate power to unit</li> <li>•Recover refrigerant</li> <li>•Remove indoor and out units</li> <li>•Install new Rheem 5 Ton split system</li> <li>•Pressurize and leak check all mechanical joints</li> </ul>						

- Dehydrate system to manufactures recommendations
- Introduce refrigerant into system and log operation
- Clean up jobsite
- Submit written reports

Labor: \$2,890.00 (34 hrs. @ \$85/hr.)

Materials: \$4,443.82

Parts: \$3,619.85 x 20%

Misc: \$100.00

Shipping: \$115.00

Crane: \$297.00 (\$270 x 10%)

Total: \$7,745.92

Provide all labor, tools, materials and equipment necessary to replace the split system as per attached quote #QS26639 dated 10/07/2021.

**NIGP Class:** 910

**NIGP Item:** 36

**Object Class:** 266

**Reimbursement Type:** HB3042

**Notes:** HUB Compliant

**Grand Total \$7,745.82**

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512)463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

<b>Agency</b>	TFC
<b>Fiscal Year</b>	2022
<b>Division</b>	Facilities Management and Operations
<b>Program</b>	Property Management
<b>Phone</b>	5126809827
<b>Org Code</b>	0410 - Facilities HB3042 - PO Activity
<b>Type of Purchase/PCC Code</b>	'F' Purchases of commodities when the total amount is between \$5,000.01 - \$25,000.00
<b>Work Order Number</b>	776681

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

#### Invoicing Standards

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable ) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

**FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.**

**TEXAS FACILITIES COMMISSION INTERNAL PURCHASING**

PURCHASER: \_\_\_\_\_

Jordan, Michelle - CTCD,

**(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)**

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Tex. Tax Code § 151.309 (1993), for purchase of tangible property described in this purchase order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

[.\(Show Terms And Conditions...\)](#)